

**From:** Vankeerbergen, Bernadette  
**To:** [Acome, Justin](#)  
**Cc:** [Heysel, Garett](#); [Aski, Janice](#); [van Bladel, Kevin T.](#); [Meier, Sam](#); [Kaylor, Michael](#)  
**Subject:** NELC 3625  
**Date:** Monday, October 17, 2016 10:58:00 AM  
**Attachments:** [image001.png](#)  
[Pharmacy 2367 Course Change.pdf](#)  
[QM Standards 5E 2014-OSU-Edited.pdf](#)

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Dear Justin,

On Friday, October 7, the Arts and Humanities 1 Panel of the ASC Curriculum Committee considered a proposal to offer NELC 3625 (an existing course with GE Cultures and Ideas & GE Diversity-Global Studies) 100% on-line.

The Panel did not take a vote on the course but would like clarifications about the following first:

- The Department might want to consider decimalizing the number to clearly distinguish in-class offering from on-line delivery. Thus, the regular in-class offering would become 3625.01 and the on-line version would be a new course numbered 3625.02.
- Are lectures live? If so, why are students expected to only log in once a week? How many lectures/week are there?
- Why are lectures 40 minutes and not 55 (which would be the equivalent of in-class format)? Also, why is it only 40 minutes *per week*? Explain how 3 times 55 minutes of formalized instruction per week are obtained in the on-line version of the course.
- How does discussion section happen on-line? The information in the syllabus for the on-line version is exactly the same as the information in the syllabus for the in-class section. There is even a reference to “coming to class.” (Please remove all wording from the on-line syllabus that refers to in-class activities.)
- P. 6: What are film clips in week 2?
- Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, [slds@osu.edu](mailto:slds@osu.edu); [slds.osu.edu](http://slds.osu.edu).”

The Panel asks that the Dept of NELC consult again with ASCTEch (Mike Kaylor) and use the full QM rubric (attached). Also, a good example of a course just recently approved by the Panel for distance delivery is Pharmacy 2367 (other pdf attached to this e-mail).

I will return the course via [curriculum.osu.edu](http://curriculum.osu.edu) in a minute to enable the department to address the points above.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski (faculty Chair of the Arts and Humanities 1 Panel; cc'd here), or me.

My best,  
Bernadette



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